



55 Waverley Avenue
Watertown, MA 02472
Tel: (617) 923-3954

Rent Increase Request Form

The Rent Increase Request Form must be submitted to WHA at least sixty (60) days prior to the effective date of the proposed increase in addition to a copy of the letter sent to the family notifying them of the proposed increase. Requests can be emailed to BJancarik@watertownha.org or mailed directly to WHA's address above.

WHA will then determine if the rent you are requesting is reasonable. Once WHA approves the rent increase, the owner/landlord and family will be notified of the determination in writing.

Date of Request: _____

Tenant Name: _____

Unit Address: _____

City/Town: _____ State: _____ Zip Code: _____

Landlord Name: _____

Email: _____ Phone: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

What is the **current rent** for the unit?: \$ _____

What is the **proposed rent** for the unit?: \$ _____

What is the requested **effective date** for the rent increase?: _____

I hereby certify that the information provided on this form is complete and accurate to the best of my knowledge. I certify that the rent requested does not exceed the rent charged for other comparable unassisted units within the premises.

Landlord Name Printed: _____

Landlord Signature: _____ Date: _____

NOTE: Please be sure to attach the rent increase letter that was delivered to the tenant (must be at least 60 days prior to the proposed effective date).